

Rewards & Sanctions Procedures



DARUL FATH ACADEMY

+44 7414 740591

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INTRODUCTION

This Rewards and Sanctions Policy outlines the expectations, standard procedures, and support systems designed to maintain a high standard of discipline and achievement at Darul Fath Academy. To foster an environment built on mutual respect and positive character development, we utilise a structured points system via the IBEams Portal alongside a clear, multi-step sanctions framework. This document details how student merits, commendations, and individual or class rewards are earned, as well as the fair, stepped approach taken when addressing disruptive behaviour. We request that parents and guardians review these procedures to ensure a consistent partnership in supporting every student's success.

Rewards Scheme

Teachers will be using the **online IBEams Portal** to record the points of each student in their class.

The system is positive point based, with each student being able to receive 2 points a day. The 2 points that can be received are as follows:

1 Point for 1st Lesson (Quran/Qaidah)

1 Point for 2nd Lesson (Curriculum)

If any of the following are missing for each session than the point will not be given.

- Misbehaviour
- Tardiness
- Lack of Presentation

i. Classwork/Homework: Sabak/Dhor/Coursebook/Workbook

- ii. Equipment: Not having Quran/Qaidah, stationary, books
- iii. Uniform: Not abiding to the uniform

Bonus Points

Students are also able to receive

1 Point - Bonus

For unprecedented, good behaviour or achievements beyond normal expectations.

Maximum Points Achievable

Daily	–	2
Weekly	–	10
Monthly	–	40

Recording Points

For every 2 points the student will receive a commendation on the IBEams Portal
Points and commendations will be calculated by the teacher **each Friday** for the week.

Teachers can use their signature, stickers, or any method unique to themselves.

Individual Rewards

Once a student has received 50 points they will receive a Bronze certificate.
Once a student has received 100 points they will receive a Silver certificate.
Once a student has received 200 points they will receive a Gold certificate.

These certificates will be given at each end of term assembly.
Students with a certificate can receive a small gift at the assembly also.

Class Rewards

Once everyone in the class receives a certain certificate, they will win a **class treat**.

Class treats are structured as follows:

- BRONZE = PIZZA PARTY
- SILVER = TRIP TO PARK/ACTIVITY
- GOLD = TREAT OF CLASS CHOICE

Sanctions Scheme

At the beginning of the academic year, each teacher must set their own classroom rules with their respective classes. Students must write down these rules. This should not be an exhaustive list and limited to no more than seven points.

STEP 1:

First Warning

- On the student's first action of low-level disruptive behaviour, they should receive a verbal warning. (List of disruptive behaviour are shown at the bottom of document)
- This should be made clear that it is there first warning.

STEP 2:

Point Not Given

- The second warning results in the student no longer being eligible for a point that lesson.

STEP 3A:

Strike - Low Level Disruption

- If the student continues their low-level disruptive behaviour. then they will gain **ONE 'Strike'**.
- **This strike must be recorded on the IBEams Portal.**
- The teacher should make this clear and known to the student.
- If there is further low-level disruptive behaviour in the same day, the student will receive a Strike for each additional infraction.
- Teacher's must be firm and consistent with their disciplining.

STEP 3B:

Strike - High Level Disruption

- On the student's first action of high-level disruptive behaviour, they will immediately gain **ONE 'Strike'** (skipping Step 1+2).
- **The strike must be recorded on the IBEams Portal.**
- The teacher should make this clear and known to the student.
- If there is further high-level disruptive behaviour in the same day, the student will receive two Strikes for each additional infraction.
- Teacher's must be firm and consistent with their disciplining.

STEP 4:

1st Detention - 10 minutes

- If the student receives **5 Strikes** in a **week**, they will receive a **10-minute Detention on Friday**.
- This detention can be a productive use of time where the student will be set tasks and work to complete.
- Teachers must remember to record the Strikes in the IBEams Portal for the calculations to be made.

Additionally in the attendance register, if a student receives **3 Lates** in a **week**, they will receive a **10-minute Detention on Friday**.

STEP 5:

2nd Detention - 20 minutes

- If the student receives **6-14 Strikes** in a **week**, they will be given a **20-minute Detention on Friday**.
- This detention can be a productive use of time where the student will be set tasks and work to complete.
- Teachers must remember to record the Strikes in the IBEams Portal for the calculations to be made.

STEP 6:

Meeting with Parent + Report

- If the student receives their **3rd Detention** or **15 strikes** in a **month**, then a meeting will be arranged with their parents informing them of their child's behaviour.
- Thereafter the student will be placed on report.
- The report will require the teacher to grade the student's behaviour during each lesson: Poor, Good, Excellent and sign off on each lesson. It will also require the parents to sign daily.
- When a student is on report, they will not be eligible for any certificates/ trips/ commendations.
- The report will last for two weeks.

STEP 7:

Week Suspension + Report

- If the student continues their disruptive behaviour, they will face a one-week suspension from Madrasah.
- Once the student returns to Madrasah they will again be put on report.
- The student will be on report for one month.

High-Level & Low-Level Disruptions

LOW-LEVEL DISRUPTIVE BEHAVIOUR

- Talking unnecessarily.
- Shouting out without permission or interrupting people.
- Not starting work when told to.
- Not having the correct equipment, i.e., Coursebook/Uniform

HIGH-LEVEL DISRUPTIVE BEHAVIOUR

- Answering back.
- Showing a lack of respect for teachers and/or peers.
- Verbal abuse to teachers and/or peers.
- Becoming confrontational.
- Outright refusal to obey rules.
- Physically threatening teachers and/or peers
- Fighting in class.
- Using mobile devices during lessons.